



City of Turlock  
156 S. Broadway, Suite 230, Turlock, CA 95380-5456  
**REQUEST FOR ADMINISTRATIVE HEARING**

Please print or type in BLACK ink only. A complete mailing address is required.

Name: \_\_\_\_\_ Citation No. \_\_\_\_\_  
Address: \_\_\_\_\_ Telephone No. \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_ E-mail \_\_\_\_\_

Under the provisions of Turlock Municipal Code 2-11-106, I request an Administrative Hearing on the citation listed above. I have enclosed the fine due in the amount of \$ \_\_\_\_\_ as a prerequisite of this request.

Please provide below or attach a brief statement of why you are contesting the citation:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I declare under penalty of perjury under the laws of the State of California that the foregoing (including any attachment) is true and correct to my knowledge. I understand any statements made herein will be verified.

**This form and payment MUST be received by the City Clerk within 30 days from the citation date.**

\_\_\_\_\_  
Signature Date Driver License, ID, or Social Security No.: \_\_\_\_\_

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**The City of Turlock has granted your request for a hearing.**

Your hearing will take place on \_\_\_\_\_, at City Hall, 156 South Broadway, Turlock, California, at \_\_\_\_\_ a.m./p.m. Please check in at Administrative Services on the 2<sup>nd</sup> floor.

If, for any reason, you will not be available for your hearing date and time, you **must** contact the City Clerk's office by 5:00 p.m. on the Monday prior to the hearing date to request a postponement either by calling 209-668-5540 or visiting City Hall in person, City Clerk's Office, 2<sup>nd</sup> Floor, 156 S. Broadway, Turlock, CA 95380. **NOTE: Hearings can only be postponed once.**

**FAILURE OF ANY RECIPIENT OF AN ADMINISTRATIVE CITATION TO APPEAR AT THE ADMINISTRATIVE CITATION HEARING SHALL CONSTITUTE A FORFEITURE OF THE FINE AND A FAILURE TO EXHAUST ADMINISTRATIVE REMEDIES.**

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**FOR OFFICE USE ONLY**

Date Request for Administrative Hearing form received: \_\_\_\_\_

Customer notified of hearing date and time on: \_\_\_\_\_ by \_\_\_\_\_

Originating department notified of hearing on: \_\_\_\_\_ by \_\_\_\_\_